

**CHILDREN AND FAMILY SERVICES ADVISORY COMMITTEE
MEETING MINUTES FOR
OCTOBER 20, 2016**

PRESENT: Kristin Agenten, Sara Barron, Eden Christman, Jason Eiler, Pam Groh, Faith Holly-Beal, Lauren Miller, Holly Norkofski, Diane Ripple, Gary Robinson, John Schiraj, Jackie Smith, Dianna Susith, Sharon Thiede, Glynis Underwood, Mary Wittwer, Linda Wetzel

STAFF PRESENT: Laurie Kohler, Kathy Mullooly, Ron Pupp, Vickie Smith

APPROVAL OF MINUTES OF THE JULY 21, 2016 MEETING

A motion was made by Diane Ripple, seconded by Kristin Agenten to approve the minutes of the September 15, 2016 meeting.

NOMINATING COMMITTEE REPORT

A motion was made to approve the updated Membership List by Sharon Thiede, seconded by Diane Ripple.

A motion was made to approve Lindsay Just, Addiction Resource Council, as 2017 CAFSAC Chair. And Pam Groh, Muskego-Norway School District, to continue as CAFSAC Co-Chair by Diane Ripple, seconded by John Schiraj.

SPECIAL SERVICES ADVISORY COMMITTEE

Sara Barron, Broadscope Disability Services reported that a discussion on the Children's Community Options Program (CCOP) Annual Plan occurred, which is a five-year plan that is updated annually regarding changes to the program and is then submitted to the Department of Health and Human Services by November 30, 2016 for budgeting purposes.

CST INITIATIVE (Ron Pupp)

Joan Sternweis, Clinical Services Manager and Ron Pupp, Adolescent & Family Services Manager attended a Statewide CST meeting on October 17, 2016. The meeting focused on how Collaborative Support Teams could work more closely with Comprehensive Community Support (CCS) programs to create a more robust service experience for youth and families.

PROMOTING SAFE AND STABLE FAMILIES (PSSF) PRESENTATIONS (Kathy Mullooly and Team)

Kathy Duffek, Community Education Program Coordinator from Parents Place reviewed the Parenting Children with Multiple Challenges Enrichment Opportunities program. With the Safe and Stable funding Parents Place provided an additional 8 programs to families with special needs children. Programming covered a wide range of topics from, Mindfulness, Yoga, Social Skills/Self-Esteem, Understanding Anxiety and Managing the Challenging behaviors. Kathy

also reviewed the Parent Enrichment for Spanish Speaking Families program. Parents Place has had the opportunity to serve far more Latino families than ever. Specific programming was offered for Spanish-speaking families, the ongoing Monday Playgroup, Born Learning Early Literacy programs offering materials in Spanish on the importance of play, reading and music in the growth and development of their child.

Lauren Miller, Supervised Visitation Case Manager from Parents Place reported that the Parents Place Supervised Visitation Program has serviced 56 families from January 2016 through September 2016. Of these families there were 78 parents and 87 children serviced. Parents Place scheduled a total of 2,306.75 hours of direct contact for the families serviced during this time frame. This allows for approximately 60 hours per week of direct service for visitation at Parents Place, in the community as well as visitation in the home. Of the hours scheduled 1,673.5 hours were serviced. The Promoting Safe and Stable Families Grant have allowed the visitation program to service three additional families per week allotting for 4.5 hours of direct service. This often allows for Parents Place to minimize or avoid waitlists ensuring that families in need of visitation services are provided the support and supervision needed to maintain safe and healthy contacts between parents and their children placed in out of home care.

ADJOURNMENT

Sharon Thiede moved to adjourn, seconded by Diane Ripple at 9:45 a.m.

NEXT MEETING

The next meeting is scheduled for November 17, 2016 at 8:30 a.m. in Room 271 at the Human Services Center Building, 514 Riverview Avenue.

November 17, 2016

APPROVED

*Respectfully submitted,
Tammy Kokan,
Administrative Specialist*